

Diocese of Hallam

Job Description Class Teacher

Job Title:	Class teacher
Grade:	Standard National Pay Scale in line with the current School Teachers' Pay and Conditions document
School:	St Thomas of Canterbury School, a Catholic Voluntary Academy
Responsible to:	The Headteacher, Deputy Headteacher, and the Governing Body
Supervisory responsibility:	This appointment is with the governors of the school under the terms of the Catholic Education Service contract signed with the governors as employers. The appointment is subject to the current conditions of service for Teachers contained in the School Teachers' Pay and Conditions document and other current education and employment legislation. In carrying out his / her duties the Teacher shall consult, when appropriate: the Headteacher and Deputy headteacher. All teachers must uphold the standards of personal and professional conduct at all times, ensuring honesty and integrity prevails in every situation. Teachers must maintain appropriate professional boundaries and respect the unique position of trust as a teacher at all times.

Main purpose of the post

- To ensure the Catholic vision for the school is clearly articulated, shared and understood and acted upon effectively by all
- Work as a class teacher to ensure a high standard of education provision for pupils and assist the Headteacher and Leadership team to support the Governing Body in fulfilling its responsibilities under Canon Law to the Diocese and in accordance with national legislation
- To be an excellent classroom practitioner and lead by example at all times ensuring that at all times the activities for which you are responsible serve as a witness to the Catholic faith
- Actively participate in whole school self-evaluation and school improvement planning
- To be responsible for promoting and safeguarding the welfare of children and young people within the school.

- Undertake duties of a teacher as specified which reflects the Catholic nature of the school
- Work with colleagues with to monitor children's progress and attainment and continue to raise standards.
- Make a positive contribution to the wider life and ethos of the school
- Develop effective professional relationships with all key stakeholders including colleagues/parents/partners/external bodies and the wider community.
- Demonstrate consistent high standards of personal and professional conduct, acting within the statutory frameworks which set out their professional duties and responsibilities.
- Develop capacity through CPD, and be an effective member of a strong professional team
- Work together with colleagues to promote and sustain an effective teaching practice that is focused on the rigorous implementation of improvement plans
- Effectively develop strategies for improving teaching, seeking out and modelling best practice, monitoring the quality of teaching and learning and putting in place mechanisms to constantly improve Humanities
- Ensure that a consistent approach to policies and procedures is adhered to
- Work effectively at all times with the governing body, parents, members of staff and other schools as representative of the school.
- To focus on improving teaching and learning to pursue excellence for the school.
- Ensure that own and staff deadlines are met on a timely basis.
- To meet the Teaching Standards required of School Teachers 2015.

Leading, Teaching and Learning - specific responsibilities

- To consistently provide high standard teaching, curriculum planning to extend and build pupils knowledge.
- To have excellent subject knowledge and use a range of teaching strategies that match individual needs and engage pupils in challenging tasks
- To be responsible for evaluating and improving provision across the school in order to raise attainment for a designated area
- To enhance the classroom practice in all curriculum areas
- Ensure that the curriculum is broad and balanced and meets the needs, aptitudes and interest of pupils, promoting successful progression in the appropriate Key stage.
- To work with other teachers to provide high quality learning, setting high expectations and establishing a stimulating environment for pupils.
- To know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements and to maintain pupil progress records.
- Manage behaviour effectively, in line with school policy, to ensure a good and safe learning environment, establish a framework for discipline with a range of strategies.

These duties and responsibilities should be regarded as neither exclusive nor exhaustive as the post holder may be required to undertake other reasonably determined duties and responsibilities that are commensurate with the level of the post.

Note:

All employees of the school are required to develop and maintain the Catholic character of the school. It is your responsibility to have regard to the Catholic character of the school and not to do anything in any way detrimental or prejudicial to the interests of the same.

If required, you are to instruct in the Holy Scriptures and the doctrines of the Catholic Church in accordance with the principles and subject to the discipline thereof, to the satisfaction of the Diocesan Director or other appointed representative of the Ordinary, at the time or times appointed for religious instruction, such children entrusted to you and to be present in such religious examinations of the children as may be directed to be held by the Governing Body.