



**Do you like working with children?**  
**EXCITING OPPORTUNITY TO JOIN OUR WONDERFUL SCHOOL**  
**Lunchtime Supervisor Advisory Assistant**

Required as soon as possible

7.5 Hours per week (11:45am – 1:15pm) 38 weeks per year Grade 1 Scp 1

St Thomas of Canterbury School is set in the South of Sheffield. The school is set in extensive grounds with large playing fields and wooded area, which provides an excellent learning environment. Check out our website for more information about the school.

The Governors of St Thomas of Canterbury Catholic Primary School are committed to safeguarding and promoting the welfare of children. The applicants will undergo child protection screening appropriate to the post, including checks with past employers. The role is exempt from the Rehabilitation of Offenders Act 1974 and therefore candidates will be subject to an enhanced DBS certificate. The role is engaged in regulated activity and will therefore require a children's barred list check. Shortlisted applicants will be required to complete a self-disclosure.

**We will offer you:**

- An exciting opportunity to work in a school with a strong Catholic ethos.
- Wonderful children
- Opportunities for Professional Development

**The Governors are looking for a lunchtime supervisor who will:**

- Fully support the Catholic ethos of the school.
- Put the children's needs before their own.
- Follow the routines and practices in place to ensure the safety of children as well as the smooth running of lunchtimes.

**The role involves:**

- Setting up the dining room for our children.
- Serving the food.
- Encouraging children to eat a balanced meal.
- Supporting children outside when they are playing.
- Listening to the children, helping them to regulate and support them to think about what will help.
- Leading games for children outside.
- Co-ordinating and playing with the children.
- Ensuring that children are behaving appropriately.
- Basic first aid duties.

**Visits to the school warmly welcomed (See below).**

**Further Information:** Please contact Brittany Garner ([b.garner@st-tc.co.uk](mailto:b.garner@st-tc.co.uk)) for an application form, further information or to arrange a visit  
**Closing Date:** Thursday 3<sup>rd</sup> February (midday)  
**Interview:** TBA

Application packs are available upon request, the CES application form must be completed as agreed by the Diocese of Hallam. Forms can also be found on the CES website <http://www.catholiceducation.org.uk/index.php/schools/application-forms> and should be returned to Mr Liam Colclough (Head of School).

**Our school is committed to safeguarding and promoting the welfare of children. The post is subject to an enhanced CRB check.**

St Thomas of Canterbury Trust is an exempt charity and a company limited by guarantee, registered in England with Company Number 08181927 and has a registered office at St Thomas of Canterbury School, Chancet Wood Drive, Sheffield S8 7TR and is part of the Umbrella Trust of Our Lady Seat of Wisdom with Company No. 08180450.