



# St Thomas of Canterbury School Newsletter

Week ending Friday 6<sup>th</sup> June 2025

Dear Parents and Carers,

We have had a very busy start to this last half term of the year with our visit from OFSTED. It had been 11 years since the last inspection and so we welcomed the opportunity for them to see our progress over these last few years. I am not yet able to share the findings and outcomes of the inspection - the report will be published in a few weeks time - but I can share that it was a very positive couple of days and that I am very proud of our wonderful children and my dedicated staff. Thank you too for your support with this process. The inspectors picked up on the wonderful school community of which I am proud to be a part.

Yesterday, I shared the teaching structure for the coming academic year. We look forward to welcoming Miss Brania to our school in September.

Preschool – Ms Dellow

Reception – Mrs Hanson

Year 1 – Mrs Murray and Mrs Davison

Year 2 – Mr Woodhouse

Year 3 – Miss Wathall

Year 4 – Miss Brania (maternity cover for Miss Batteson)

Year 5 – Miss Fitton

Year 6 – Miss McKay and Mr Richardson

You may have spotted that Mrs Tripp is not on this list - she too will be on maternity leave and her baby is due in October.

We are looking forward to seeing you all at the Summer Fair this Sunday. The financial support The Friends provide to school is crucial at this time where budgets have never been tighter. Please come and support their fundraising on Sunday if you can.

Have a lovely weekend everyone.

God bless

Mrs Clements

## School Calendar

**Tues 10<sup>th</sup> June** – 17:00 Reception 2025 Parent information evening

**Mon 16<sup>th</sup> June** – Class Photos

**Weds 18<sup>th</sup> – Fri 20<sup>th</sup> June** – Year 5 Residential

**Mon 23<sup>rd</sup> June** - 14:15 Y3 & Y6 Open Afternoon

**Tues 24<sup>th</sup> June** – 14:15 Y2 & Y4 Open Afternoon

**Weds 25<sup>th</sup> June** - 14:15 Y1 & Y5 Open Afternoon

**Mon 7<sup>th</sup> July** – 16:00 Autumn 1

Breakfast/Afterschool Club bookings open

**Mon 7<sup>th</sup> July** – Reception trip to Cleethorpes

**Tues 8<sup>th</sup> July** – Year 6 Crucial Crew trip

**Thurs 10<sup>th</sup> July** – Year 4 trip to Weston Park Museum

**Weds 16<sup>th</sup> July** – Pre-School Family Fun Day (Pre-school closed)

**Weds 16<sup>th</sup> July** – 19:00 Year 6 Leaver's Show at Meadowhead

**Fri 18<sup>th</sup> July** – Whole School Sports day at EIS

**Tues 22<sup>nd</sup> July** – Last day of School Year

**Tues 22<sup>nd</sup> July** – 14:30 Year 6 Leaver's Assembly

**Weds 23<sup>rd</sup> July** – Inset Day (No pupils in school)

## 2025-26 dates for the diary

**Mon 1st Sept** – Inset day (No pupils in school)

**Tues 2nd Sept** – Inset Day (No pupils in school)

**Weds 3rd Sept** – Pupils return to school (staggered start for Reception pupils)

**Mon 15th Sept 16:00** – Bookings open for Autumn 2 Breakfast & Afterschool club bookings

**Mon 27<sup>th</sup> – Friday 31<sup>st</sup> October**

**Half Term break**

**Mon 3<sup>rd</sup> Nov** – Pupils return to school

**Mon 10<sup>th</sup> Nov 16:00** – Bookings open for Spring 1 Breakfast & Afterschool club bookings

**Fri 19<sup>th</sup> Dec** – Finish at 12pm

**Mon 22<sup>nd</sup> December – Fri 2<sup>nd</sup> January**

**Christmas Break**

### Breakfast & Afterschool club price increase from September

Unfortunately, due to the ever-rising costs in staffing, food and resources we have no other option but to increase the breakfast and after school club to keep this sustainable.

The following charges will apply from September 2025.

Breakfast club £5.50

After school club £10

### Uniform

White or red embroidered polo shirt

- Red embroidered school sweater (round neck) or cardigan
- Red gingham dress
- Black trousers, black skirt or black pinafore dress
- In warm weather, black formal shorts, just above the knee, may be worn.
- Black leather fitted school shoes
- White or black socks or black tights

### PE Kit

- Black shorts
- White or red embroidered round neck t-shirt
- Black jogging bottoms
- Grey embroidered hoodie
- Trainers for games

One stud earring may be worn in each ear as long as this can easily be removed by the child for PE but no other jewellery. Makeup, including nail varnish, may not be worn.

Children may wear a watch for school if they wish. Children may not have lettering, lines or other designs in their hair. We also ask that, for health and safety reasons, long hair is tied back.

Due to the weather, if children are wanting to play football/sports on the field, they must bring change of shoes.

### Class Photos

Our class photos will take place on Monday 16<sup>th</sup> June. Please remember to send your child in their full school uniform.

Pre-school Pupils - If your child does not normally attend a Monday morning session, but you would like them to be included in the Pre-school class photo, please bring them to the pre-school building for 9am in their uniform. The class will then be walked up to be photographed and afterwards any children not attending the session will need to be collected. The photo should take around 10 minutes, therefore you can wait in the Pre-school entrance whilst the photo is taking place.

### Great North Run Fundraising for SUDC UK

One of our parents is running the Great North Run in September to raise money for SUDC UK, Sudden Unexplained Death in Childhood.

Please follow the below link to find out more and make a donation:

<https://shorturl.at/FlGvY>

### Makaton Sign of the Week

This week's sign is **Rainbow**.

Please click this link to see how it is done!

<https://youtu.be/xMwmWmTuQiE>



### Whole School Attendance

Class	Last Week	This Week
Year 1	91.5%	98.9%
Year 2	93.8%	90%
Year 3	96.7%	89.3%
Year 4	99%	98%
Year 5	97.7%	93.3%
Year 6	90.7%	83.3%

### Summer Term PE Days

Reception	Friday AM
Year 1	Monday PM & Thursday AM
Year 2	Monday AM & Thursday AM
Year 3	Tuesday AM & Thursday PM
Year 4	Tuesday AM & Wednesday AM
Year 5	Tuesday PM & Thursday AM
Year 6	Monday PM & Thursday AM

AM - children come to school in their PE kit and bring their uniform to change into.

PM - children should come dressed in their uniform, with their PE kit to change into.



# A Safeguarding Policy Front Sheet

**Name of Education Setting: St Thomas of Canterbury School Academic Year 2024 - 2025**

We all have a statutory duty to **"safeguard and promote the welfare of children,"** (*Working together to safeguard children, DfE 2015, page 5*)

If you have any concerns about the health and safety of a child or young person at this education setting or feel that something may be troubling them, you should share this information with an appropriate member of staff straight away.

Some issues such as a child's appearance, hygiene, general behaviour, can be shared with any teacher or member of support staff in this setting. Do not worry about reporting small matters – we would rather that you tell us things which turn out to be small than miss a worrying situation.

**However, if you think that a child, a young person or an adult who cares for them has been or might be harmed, please talk to one of the people below immediately.**

**You can ask any member of staff to find them and ask them to speak to you straight away about a confidential and urgent matter.**

## The people you can talk to are:



### Our Designated Safeguarding Lead is:

Name: Mrs L Clements  
Their office is located next to the school office.  
Their tel. no / mobile no is 01142745597



### Our Designated Safeguarding Deputy for under 5's is:

Name: Mrs R Hanson  
Their office is located next to the school office.  
Their tel. no / mobile no is 01142745597



### Our Designated Safeguarding Deputy is:

Name: Ms D Swain  
Their office is located next to the school office.  
Their tel. no / mobile no is 01142745597



### Our Designated Safeguarding Deputy is:

Name: Mr M Richardson  
Their office is located next to the school office.  
Their tel. no / mobile no is 01142745597

An allegation or disclosure involving someone working with children in a paid or unpaid capacity **must** be reported directly to the Head Teacher, Principal or Senior Manager, unless it involves them or the Deputy Head Teacher and then it should be reported directly to the Chair of the Governing Body or Management Committee.





## The Safeguarding Children Team in your setting includes:

**Head of School/ Executive Head:** responsible for implementing policies & procedures, allocating resources to the safeguarding team & addressing staff safeguarding concerns.

Name: Mrs L Clements (Headteacher)

Tel no: 01142745597

**Designated Safeguarding Lead (DSL):** a member of senior leadership team responsible for addressing safeguarding issues, providing advice & support and liaising with the local authority & other agencies.

Name: Mrs L Clements (Headteacher)

Tel no: 01142745597

**Designated Safeguarding Deputy (DSD):** a teacher or support worker (not admin or finance worker) who works with and covers for the DSL role above.

Name: Ms D Swain

Tel no: 01142745597

Name: Mr M Richardson

Tel no: 01142745597

Name: Mrs R Hanson

Tel no: 01142745597

**Special Educational Needs Coordinator (SENCo):** provides advice, liaison & support for staff & agencies working with pupils with special education needs & disabilities and their families

Name: Miss L McKay

Tel no: 01142745597

**Learning Mentor (or equivalent):** supports pupils to reach their full potential by addressing their behaviour, attendance, achievement, timekeeping, homework and some safeguarding issues

Name: Ms D Swain

Tel no: 01142745597

**Looked After Children (LAC) Designated Teacher:** promotes the educational achievement of 'looked after' children and young people by helping staff understand issues that affect how they learn and achieve

Name: Miss L McKay

Tel no: 01142745597

**E-Safety Coordinator:** develops and maintains an e-safe culture within a setting

Name: Mr M Richardson

Tel no: 01142745597

**Child Sexual Exploitation (CSE) Lead:** develops and maintains policies & staff awareness of CSE, the Sheffield Safeguarding Children Board responsibilities and the Sexual Exploitation Service key priorities

Name: Mrs L Clements

Tel no: 01142745597

## Your Safeguarding Children Team also links with the:

**Safeguarding Governor:** helps the Governing Body to have safeguarding policies & procedures in place, ensures they are followed and addresses general safeguarding issues that staff and parents raise

Name: Mrs B Popplewell

Email: [b.popplewell@st-tc.co.uk](mailto:b.popplewell@st-tc.co.uk)

Tel no: 01142745597

**Chair of Governors:** addresses allegations of abuse made against the Head Teacher (and other members of staff when the Head Teacher is not available), liaises with the Local Authority; and works with the Head to ensure safe recruitment practices

Name: Mrs Judith Wilde

Email: [chairofgovernors@st-tc.co.uk](mailto:chairofgovernors@st-tc.co.uk)

Tel no: 01142745597



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## ST THOMAS OF CANTERBURY SCHOOL

A CATHOLIC VOLUNTARY ACADEMY

### Pre-School

Places still available for September 2025 for 3- and 4-year old's



**Children benefit from access to an extensive outdoor learning environment which is zoned to reflect the areas of learning within the early year's curriculum.**

St Thomas of Canterbury Pre-school is for 3 and 4-year-old children. This newly established and purposeful environment provides a stepping stone into developing key skills that will make children confident learners in preparation for starting school. We value the importance of learning being exciting, new and innovative, creating opportunities for children that will inspire them to be lifelong learners.

Phonics and numbers are taught through adult led sessions. By the end of Pre-school, we hope children will be secure in their knowledge of numbers to 5 and their initial sounds.

For information about session times, application forms and our nursery admission policy, please visit the school website at [www.st-tc.co.uk/our-nursery](http://www.st-tc.co.uk/our-nursery)

**Our outdoor space with a growing garden, extensive woodland, a mud kitchen, a giant sandpit with climbing equipment and a play house.**



### CONTACT US

Tel: 0114 2745597

Email: [enquiries@st-tc.co.uk](mailto:enquiries@st-tc.co.uk) | Web: [www.st-tc.co.uk](http://www.st-tc.co.uk)

Class blog: <https://stthomasofcantpreschool.wordpress.com>

St Thomas of Canterbury School, A Catholic Voluntary Academy, Chancet Wood Drive, Sheffield, S8 7TR



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## Penalty Notice Fines for School Attendance are Changing!

With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for term time leave taken and irregular attendance.

### Per Parent, Per Child

Penalty Notice Fines will now be issued to each parent, for each child that was absent.

For example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.

### 5 consecutive days of term time leave

Penalty Notice Fines will be issued for Term Time Leave of 5 or more consecutive days. Where there is 4 days of absence during a week where there is also a training day, a penalty notice may still be issued.

### 10 sessions of unauthorised absence in a 10-week period

Penalty Notice Fines can also be considered when there have been 10 sessions of unauthorised absence in a 10-week period.

### First Offence

The first time a Penalty Notice is issued (after 19<sup>th</sup> August) for Term Time Leave or Irregular Attendance this will be considered the first offence, and the amount will be:

£160 per parent, per child paid within 28 days.

Reduced to £80 per parent, per child if paid within 21 days.

### Second Offence (within 3 years)

The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:

£160 per parent, per child paid within 28 days.

### Third Offence and Any Further Offences (within 3 years)

The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £2500 per parent, per child.

Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate.