



**St Thomas of Canterbury School,**  
 A Catholic Voluntary Academy,  
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**Head of School:** Liam Colclough  
**Executive Headteacher:** Andrew Truby

Friday, 21st September 2018

Dear Parent

**PARENT'S EVENING**

**Focus: Pastoral**

You are invited to make an appointment with your child's class teacher, on either of the dates below, to discuss your child's progress. The appointments are 5 minutes. A separate letter will be sent out to parents in October for those who need to attend their child's Special Educational Needs review this term. A parent's evening appointment will therefore not be necessary for these children unless specifically requested. The class teachers have also invited some parents to a longer appointment where appropriate. Should you feel that you require a longer appointment, please contact the class teacher to arrange this. During this appointment, Mr Sutton will share your child's personalised targets for this year and share some information regarding SATs.

**Thursday 4th October 2018**

**3:30pm – 8:00pm**

If you are unable to attend, please note that Mr Sutton will also be available for after-school appointments during the week. Please indicate below which of these sessions will be most suitable for your visit and send the return slip to school before Friday 28th September so that Mr Sutton can arrange individual interview times.

We recommend that children are not present during the appointment to facilitate an open exchange of information between adults.

Yours sincerely,  
 Mr L Colclough

**PARENT'S EVENING**

CHILD'S NAME ..... CLASS .....

**Thursday 4th October 2018**

3:30 - 4:00pm

4:00 – 5:00pm

5:00 – 6:00pm

6:00 – 7:00pm

7:00 – 8:00pm

(please tick)

**Please detach and return the reply slip to your child's class teacher as soon as possible.**