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**Head of School:** Liam Colclough  
**Executive Headteacher:** Andrew Truby  
Thursday, 20 September 2018

Dear Parent

**PARENT'S EVENING**  
**Focus: Pastoral**

You are invited to make an appointment with your child's class teacher, on either of the dates below, to discuss your child's progress. The appointments are 5 minutes. A separate letter will be sent out to parents in October for those who need to attend their child's Special Educational Needs review this term. A parent's evening appointment will therefore not be necessary for these children unless specifically requested. The class teachers have also invited some parents to a longer appointment where appropriate. Should you feel that you require a longer appointment, please contact the class teacher to arrange this.

**Wednesday 26th September 2018**                      **6:00pm – 8:00pm**

**Thursday 27th September 2018**                      **4:00pm – 6:00pm**

Please indicate below which of these sessions will be most suitable for your visit and send the return slip to school before Friday 21st September so that the teachers can arrange individual interview times.

We recommend that children are not present during the appointment to facilitate an open exchange of information between adults.

Yours sincerely,  
Mr L Colclough

**PARENT'S EVENING**

CHILD'S NAME ..... CLASS .....

<b>Wednesday 26th September 2018</b>	6:00 – 7:00pm <input type="checkbox"/>	7:00 – 8:00pm <input type="checkbox"/>
<b>Thursday 27th September 2018</b> (please tick)	4:00 – 5:00pm <input type="checkbox"/>	5:00 – 6:00pm <input type="checkbox"/>

**Please detach and return the reply slip to your child's class teacher as soon as possible.**